

Budget Submission Nov 2014 for Financial Period July 2014 - August 2015

The first financial period of Natural Basingstoke was 4th June 2013 - 30th June 2014, from the inauguration of the association for a 13 month period. The natural cycle of activities recommends a planning period of September to August in each 12 months period. The association's insurance year runs from 1 July to 30th June in each 12 month period.

July and August are the periods of least activity and therefore recommend themselves at the time for planning and report preparation.

It is therefore proposed to have a 13 month accounting period for the second planning and budgeting period from 1st July 2014 to 31st July 2015.

This will then allow closure and reporting of the associations financial record and preparation of the following year's budget to be done in August and September, ready for submission to and approval at to the AGM meeting in October.

Proposed budget for 13 month period 1 July 2014 - 31 July 2015

Notes	Period 1 - 1 June 2013 - 30th June 2014		Period 2 - 1 July 2014 - 31st July 2015		
	Original 12 month Budget (Business Plan 2013-16)	Actuals	Original 12 month Budget (Business Plan 2013-16)	Revised Budget Request Nov-14	
Core Operating Expenditure					
1	TCV Insurance & subscription.	230	233	500	472
	Administration & office supplies	100	38	150	100
2	Marketing & promotional material *	490	95	300	884
	Training course expenses	50	15	100	50
3	Educational material cost	25	0	200	100
	Total Core Expenditure	895	381	1,250	1,606
	* some of which may be capital equipment				
Financed by					
5	Grant Requested and received from BDBC		901		279
	Additional Grant Funding to be Requested = total actual&budget for 2 periods less grant received to date.				807

1. Full details of the makeup of the Insurance Costs and how they are predicted to change over the first 3 years of operation are shown in attachment A. The increase in Natural Basingstoke insurance costs is more than offset by the savings in individual groups insurance costs which otherwise would have been incurred, and by the provisioning cost savings of pooled equipment. Note the 13/12ths cost for Period 2.

2. The underspend on promotional equipment is a timing difference - the shortfall in Period 1 being spend in the first 3 months of the following accounting period. The actual expenditure in period 1 on events gazebos and in period 2 on Beach flags are being treated as capital expenditure with a working life of several years. The remaining promotional expenditure in Period 2 is planned to be used to finance a displays and activities trailer for open air events.

3. The underspend in this area is due to the project being tested but not carried out - completion is now expected in the final quarter of Period 2.

Commentary on funding of Natural Basingstoke Core Activities

In November of each year Natural Basingstoke will submit its Report and Accounts for the previous year, as approved by the association's members at the AGM in the previous month, its budget for the current year and a funding request based on that budget.

As detailed in the Business Plan 2013-16, submitted to BDBC in October 2014, this funding request will be for core activities in supporting voluntary conservation activities in the borough - administration and insurance, voluntary groups' support, volunteer technical training, technical advice to groups, volunteer recruitment and promotional activities in the community at large.

These are the activities which in other circumstances and other times might be performed by the local authority itself. Indeed the level of effectiveness of voluntary conservation activities - in providing up to 6 man/years of conservation action each year - is due to the very close liaison and joint working of borough staff and Natural Basingstoke.

All other Natural Basingstoke projects intended to promote wildlife conservation knowledge and action will be treated as separate projects to be resourced and funded separately - either from BDBC funding or from externally secured funding or sponsorship.

While a major element of the core operating costs of Natural basingstoke is Insurance, savings of insurance costs in other spheres more than compensates for this cost due to the specific way the association has been set up and operates. Savings in Period 2 will be of the order of £900.- twice the cost via Natural Basingstoke.

Insurance

Elements:	Full Year charge
1 Basic activity level- < 500 man/days	£119.26
2 Use of Power driven machinery - Strimmers, Brushcutters, Sythe cutters < 500 man/days	£36.25
3 Use of Chainsaws Number of Qualified Chainsaw users to be covered = 1 - Matthew Wassall	£47.70
4 Insurance Scheme Admin Charge	£39.50
5 Community Network Membership Fee	£38.00
6 All Risk Property Insurance >£2,500 =£46.37, >£5000 =£92.75	£46.37
7 All Risk Tools & machinery Insurance >£2,500 = 76.85, >£5000 = £153.70	£153.70
Full Year Cover Cost	£480.78

Incremental cost pattern July 2013 - July 2015

Period	1/7/13 to 30/6/14	1/7/14 to 15/10/14	16/10/14 to 1/2/15	1/2/15 to 30/6/15	1/7/15 to 30/6/16
Elements	12 months	3.5 months	3.5 months	5 months	12 months
1,2,4,5	£233.01				
1,2,4,5,6		£81.49			
1,2,3,4,5,6,7			£131.34		
1,2,3,4,5,6,7 but removal of some assets				£219.65	£480.78
	£233.01		£432.48		£480.78

Changes to All-Risk policy at end June 2015 will be to revise list of assets insured (eliminate manual tools) and reduce property cover list by those items not considered at risk.

Possible changes in 2015-16 would be triggered by increased number of project/man days or increases in Mechanical Tools Values

Future insurance cost increases to reflect increased scale of operations will be of the order of £119per annum. There are no plans to add additional chainsaw operators at this stage.